



PATIENT
SAFETY
GRANT

INDIVIDUAL SCORE SHEET

Application Identification #: _____

Project Description: _____

Reviewed by: _____ Date: _____

TOTAL SCORE: _____

Base Scale	Not Apparent	Very Weak	Weak	Good	Very Good	Outstanding
	0	1	2	3	4	5

#	Criteria Description	Comments	Base Score
PROBLEM/NEEDS STATEMENT – 25%			
1	The problem statement clearly identifies a patient safety or risk management initiative targeted at reducing occurrences and or/improving patient outcomes.		
2	The project's impact has the potential to improve safety or outcomes in the population described.		
3	The project describes how physicians will be involved in the project and in facilitating the project outcomes.		
4	Resources, data, statistics, and/or evidence-based best practice support the need to address the problem. Baseline data that will be used to measure project outcomes is provided.		
		TOTAL BASE SCORE	
GOALS/OBJECTIVES – 15%			
5	Project short-term and long-term goals clearly reflect the intermediate and overall end result of the project.		
6	Project objectives are realistic and appropriate for the project.		
7	Project objectives are measurable.		
		TOTAL BASE SCORE	

Base Scale	Not Apparent	Very Weak	Weak	Good	Very Good	Outstanding
	0	1	2	3	4	5

#	Criteria Description	Comments	Base Score
PROJECT DEVELOPMENT – 25%			
8	The initiative describes a level of physician participation to contribute to successful program outcomes.		
9	Specific patient population to be impacted by the project is addressed and appropriate.		
10	Activities (methods) stated to achieve the stated objectives are reasonable for accomplishing the goals.		
11	The project is an innovative approach to addressing patient safety issues.		
12	Resources needed to carry out the project, such as materials and personnel, are described.		
13	An appropriate team to accomplish the project is described.		
14	All collaborating departments are identified and their roles in the project development are explained.		
15	Project timeline and milestone schedule are provided and represents feasible progress toward completion.		
16	Project is easily adaptable for use by others.		
		TOTAL BASE SCORE	
PROJECT MANAGEMENT – 25%			
17	Improvement/change management process for evaluating the project goals, objectives, and activities, including standard for determining success. Evidence of data related to project and specific short-term and long-term goals to improve processes and outcomes is demonstrated.		
18	Project sustainability plan is feasible and includes staff and financial resources needed.		
19	Leadership support of the project is described.		
		TOTAL BASE SCORE	
BUDGET – 10%			
20	Budget contains realistic expected expenses.		
		TOTAL BASE SCORE	

General Comments: _____

TOTAL SCORE: _____ out of 100 possible Base points