HSG Charitable Foundation

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Patient Safety Grant

Becky Branson, MBA, Ed.D.
Vice President, Marketing, Communications & Information Systems
Executive Director, HSG Charitable Foundation

Laura Hirschinger, RN, MSN, AHN-BC, CPPS, CPHRM
Manager - Risk Management & Patient Safety

Staci Walters, RN, MSN, CNL, CPPS, CPHRM
Risk Management Consultant

Jennifer Walton, BS, RRT, RCP
Risk Management Consultant

2024

Contact Information / Website

- *Contact:* kschlup@hsg-group.com
- *Website*: https://hsg-group.com/patient-safety-grant/

HSG Charitable Foundation | Patient Safety Grant

HSG Charitable Foundation

"The vision of the HSG Charitable Foundation is to fund healthcare programs that advance the quality of patient care, patient safety, and community wellness."

HSG Healthcare Services Group

"The vision of HSG's Risk Management & Patient Safety division is to promote a culture among our clients intended to prevent & control patient injuries and professional liability claims."

Presentation Goals

- Provide an overview of the grant application, process, timeline, and criteria
- Walk through a sample grant application using the BoardEffect tool
- Discuss potential grant application projects
- Answer questions from potential applicants

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Overview / Objective

- Patient Safety grants will be awarded for projects that improve quality, reduce patient harm and/or improve patient outcomes for Missouri Hospital Plan members.

- The program objective is to encourage and support member efforts in developing and implementing innovative patient safety and quality initiatives in a collaborative process with physicians.

- Projects should aim to reduce or eliminate risk of adverse events and improve patient care.

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Eligibility Criteria

- Applicant must be a Missouri Hospital Plan (MHP) member.
- Applicant must be willing to share project information and outcomes with others.
- Applicant must agree to submit Quarterly Progress Reports.
- Application must include a letter of support from the organization's CEO/Administrator.
- Application must include a letter of support from senior leadership of each collaborating partner, if applicable.
- Application must identify a Project Coordinator.
- Application project must be adaptable for use by other facilities or physician practices.
- Application must be submitted via HSG's **BoardEffect** portal no later than **October 13, 2023.**

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Application Timeline

August 14 – September 1, 2023	Applicants may submit requests for BoardEffect User IDs/passwords to: kschlup@hsg-group.com. Applicants may submit draft applications for review and assistance from HSG Risk Management staff. This is not a requirement of the grant process. If you choose to submit a draft application, please use the fillable Word application at: https://hsg-group.com/patient-safety-grant and submit to: kschlup@hsg-group.com.
September 1, 2023	BoardEffect User IDs/passwords will be issued and the application for submissions will open.
October 13, 2023	**Application deadline**. All applications must be submitted by October 13, 2023, via HSG's **BoardEffect** application in order to be considered. **A Proposed Project Budget located at: https://hsg-group.com/patient-safety-grant/ must also be emailed by October 13, 2023, to kschlup@hsg-group.com.**
November 13-30, 2023	HSG will announce grant awards.
December 15, 2023	Certification page must be submitted by CEO of grant recipients.

Application & Scoring Guide

Fillable Word Application:

https://hsg-group.com/patient-safety-grant/

Scoring Guide:

https://hsg-group.com/patient-safety-grant/

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Scoring Guide Application

Problem/Needs Statement

1. What patient safety or risk management initiative have you identified to reduce occurrences and or/improve patient outcomes?
2. How does this project have the potential to improve safety or outcomes?
3. How will physicians be involved in the project and in facilitating theproject outcomes?
4. What resources, data, statistics, or evidence-based best practice supports the need to address the problem? Provide any baseline data that will be used to measure project outcomes.

#	Criteria Description	Comments	Base Score
	Problem/Needs Statement – 25%		
1	The problem statement clearly identifies a patient safety or risk management initiative targeted at reducing occurrences and or/improving patient outcomes.		
2	The project's impact has the potential to improve safety or outcomes in the population described.		
3	The project describes how physicians will be involved in the project and in facilitating theproject outcomes.		
4	Resources, data, statistics, and/or evidence-based best practice support the need to address the problem. Baseline data that will be used to measure project outcomes is provided.		

Grant Timeline

January 1, 2024	**Grant projects begin.**
February 1-April 12, 2024	Applicants may submit initial payment requests of up to 75% of the grant award between February 1-April 12. Initial payment requests in excess of 75% require a special request.
April 12, 2024	Initial Progress Report due to HSG. (Report forms will be sent to recipients March 1, 2024.) Applicants may request remainder of grant award after April 14 Progress Report is submitted.
July 12, 2024	2nd Quarter Progress Report due to HSG. (Report forms will be sent to recipients June 3, 2024.)
October 11, 2024	3rd Quarter Progress Report due to HSG. (Report forms will be sent to recipients September 3, 2024.)
January 17, 2025	Final Progress Report due to HSG. (Report forms will be sent to recipients December 2, 2024.)

Funding / Budget

- Applicants may apply for up to $25,000 for 2024 grant funding.
  - *In order to allow an opportunity for all MHP member hospitals to participate in the Patient Safety Grant program, prior grant recipients may not reapply for three years. (i.e., 2023 recipients may apply again in 2026 for 2027 grant funding).*
- Applicants may submit multiple applications, but no more than $25,000 will be awarded to an MHP member hospital.
- Proposed Budget located on our website must be emailed to kschlup@hsg-group.com by October 13 with the application is submitted on the BoardEffect portal.
- If your budget changes during the year, you can submit a revised budget. For example, you may determine that you need to spend less on Incentives and more on Supplies. Budget changes cannot exceed the grant award.
- Failure to use funds appropriately may impact your ability to apply for funds in the future.
- CEO must sign the Certification acknowledging the appropriate use of funds.
- The Grant Timeline describes the funding distribution process.

EXPENSE CATEGORY	DESCRIPTION	DOLLARS REQUESTED
PERSONNEL Estimated salaries, wages and fringe benefits for staff devoted to project		
TRAVEL Transportation, lodging and related expenses		
INCENTIVES Physicians' compensation		
CONSULTANTS		
SUPPLIES & ADVERTISING		
CAPITAL COSTS (explain in description)		
ADMINISTRATIVE GENERAL/OVERHEAD		
OTHER (explain in description)		
TOTAL GRANT REQUEST		**$0.00**

Are you receiving any contributions towards this grant from your hospital? If yes, Amount:	
Are you receiving any contributions towards this grant from other sources? If yes, Amount:	

Getting Started on BoardEffect

Submit requests for BoardEffect User IDs/passwords to: kschlup@hsg-group.com

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BoardEffect Walk Through

Note:

This application is for demonstrative purposes only and is not a complete or actual application.

First Time Login

Thank you for requesting information to complete your hospital's Patient Safety Grant Application.

The BoardEffect portal is being used for the Patient Safety Grant application process. Please read the below instructions carefully before you begin.

ACCESS AND LOG IN FROM YOUR COMPUTER:

1. Enter this URL into your browser: https://hsg.boardeffect.com/workrooms/37160/surveys/107480

2. In the **Username** field enter your assigned ID: *123456 (example only)*
   a. Remember your ID number – you will be asked for it on the application.)

3. In the **Password** field enter your temporary password: **Password123**
   a. The first time you log in, you will be required to change your password. **Change it to something you will remember.** The password IS case sensitive.
   b. **Password requirements:**
      i. **Length:** 8 characters or more
      ii. **Required character types:** Both letters AND numbers

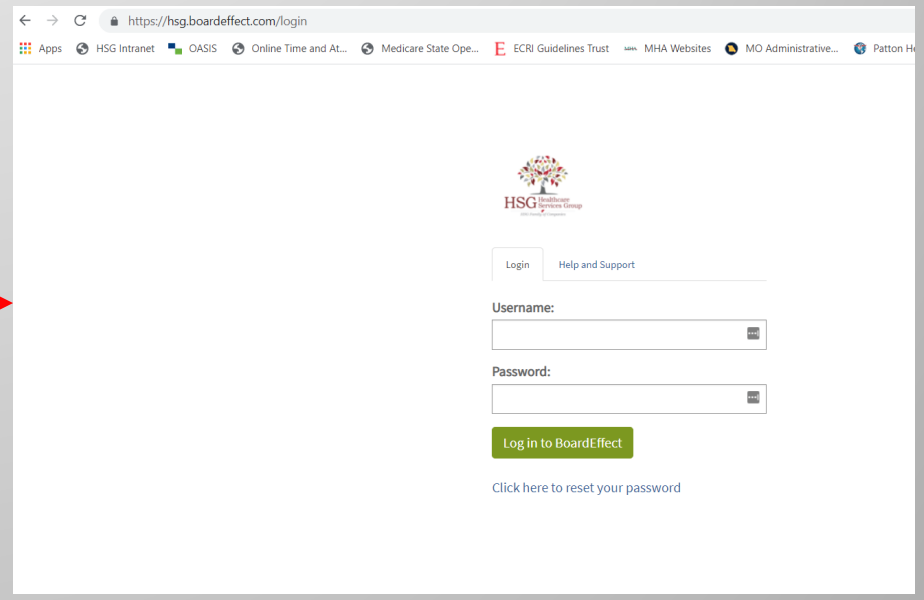
   BoardEffect & HSGCF staff do not have access to passwords.

Once you are logged into BoardEffect, you will see the HSGCF Patient Safety Grant landing page. Click on the **HSGCF Patient Safety Grant Application - 2024** under "My Polls and Surveys" to begin completion of the application.

The application automatically updates as you complete it. You should see at the top of the screen "Progress has been saved!". You can now exit your survey and be assured it is saved to finish later. **Only touch the "Submit" button when the application is complete.**
IMPORTANT! Your application cannot be revised once submitted.

First time you login, you will be prompted to put in your assigned ID and set your password.

******Please keep this information as HSG will not have access to your password!***



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Subsequent Logins

Once you are logged into BoardEffect, you will see the HSGCF Patient Safety Grant landing page. Click on the **HSGCF Patient Safety Grant Application - 2024** under "My Polls and Surveys" to begin completion of the application.

The application automatically updates as you complete it. You should see at the top of the screen "Progress has been saved!". You can now exit your survey and be assured it is saved to finish later. **Only touch the "Submit" button when the application is complete.**
IMPORTANT! Your application cannot be revised once submitted.

To work on the application, use the designated link (highlighted above – this will be assigned to you in your original email)

******Always make sure "Progress has been saved!" appears at the top before closing.***

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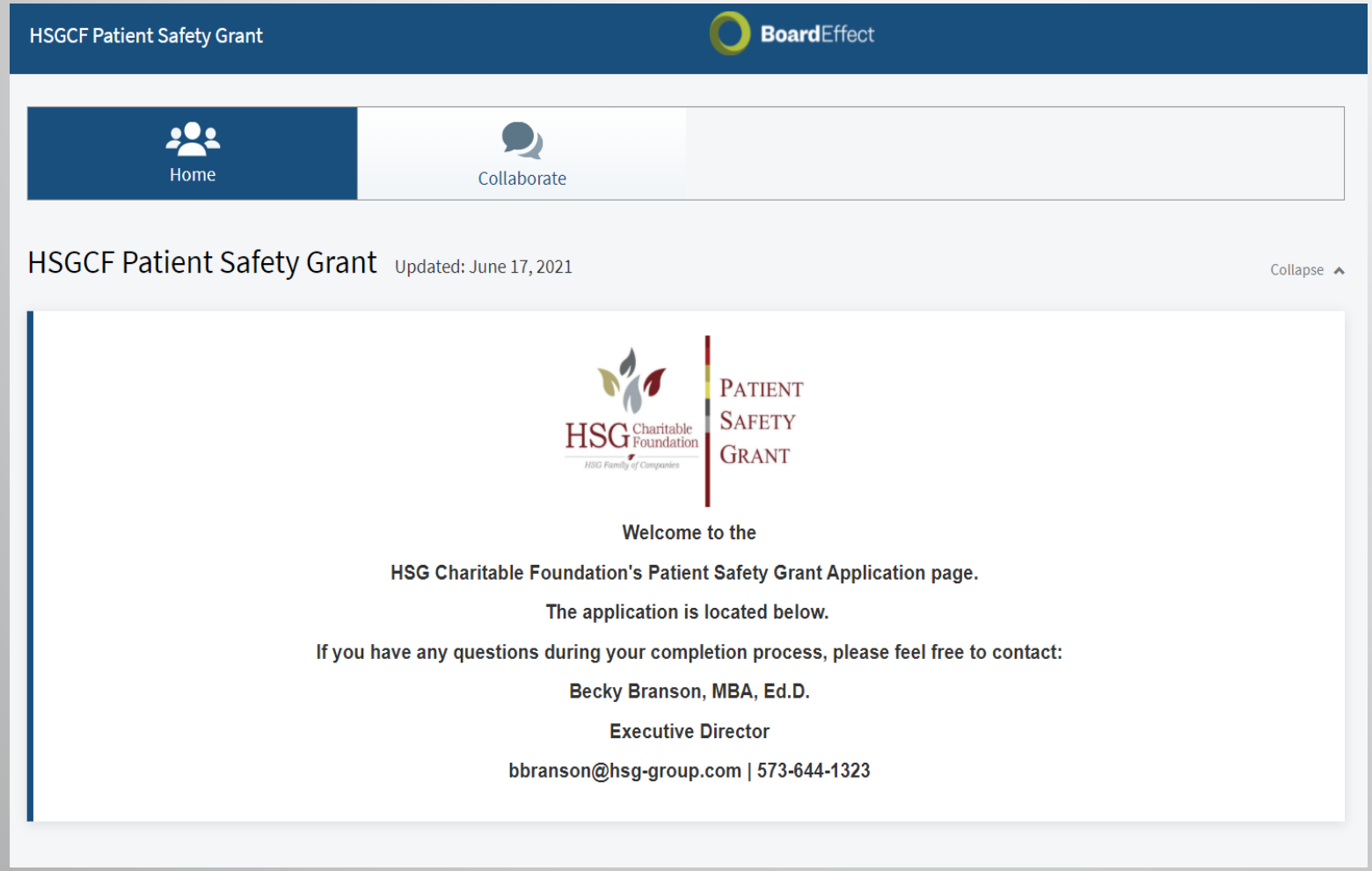

SCROLL DOWN…

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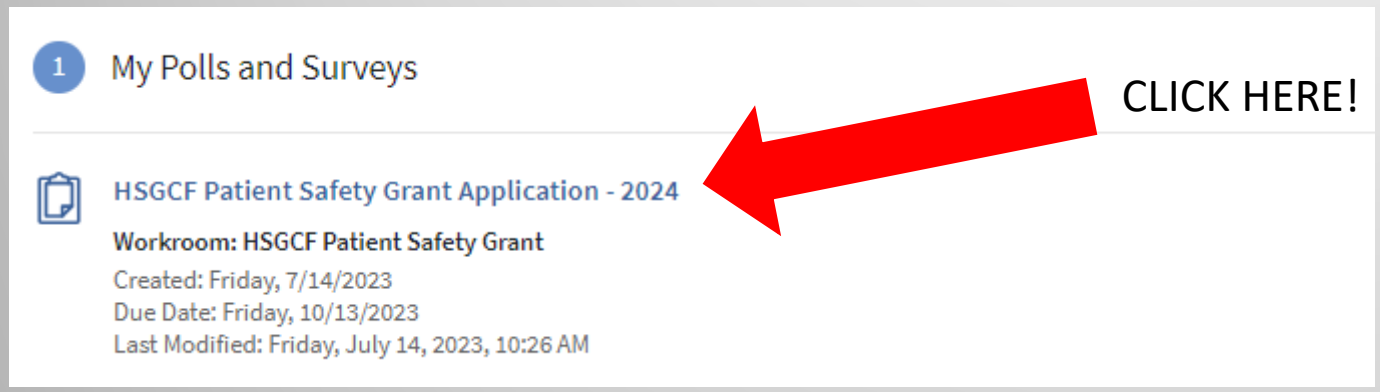

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PATIENT SAFETY GRANT

HSGCF Patient Safety Grant

HSG Charitable Foundation (HSGCF) / HSGCF Patient Safety Grant / Collaborate / HSGCF Patient Safety Grant Application - 2024

HSGCF Patient Safety Grant Application - 2024

Last Modifie

Missouri Hospital Plan (MHP) member hospitals may apply for up to $25,000 through either one grant application or multiple applications combined. The grant application process begins in August, with applications due by October 13, 2023, and awards announced in mid-November 2023.

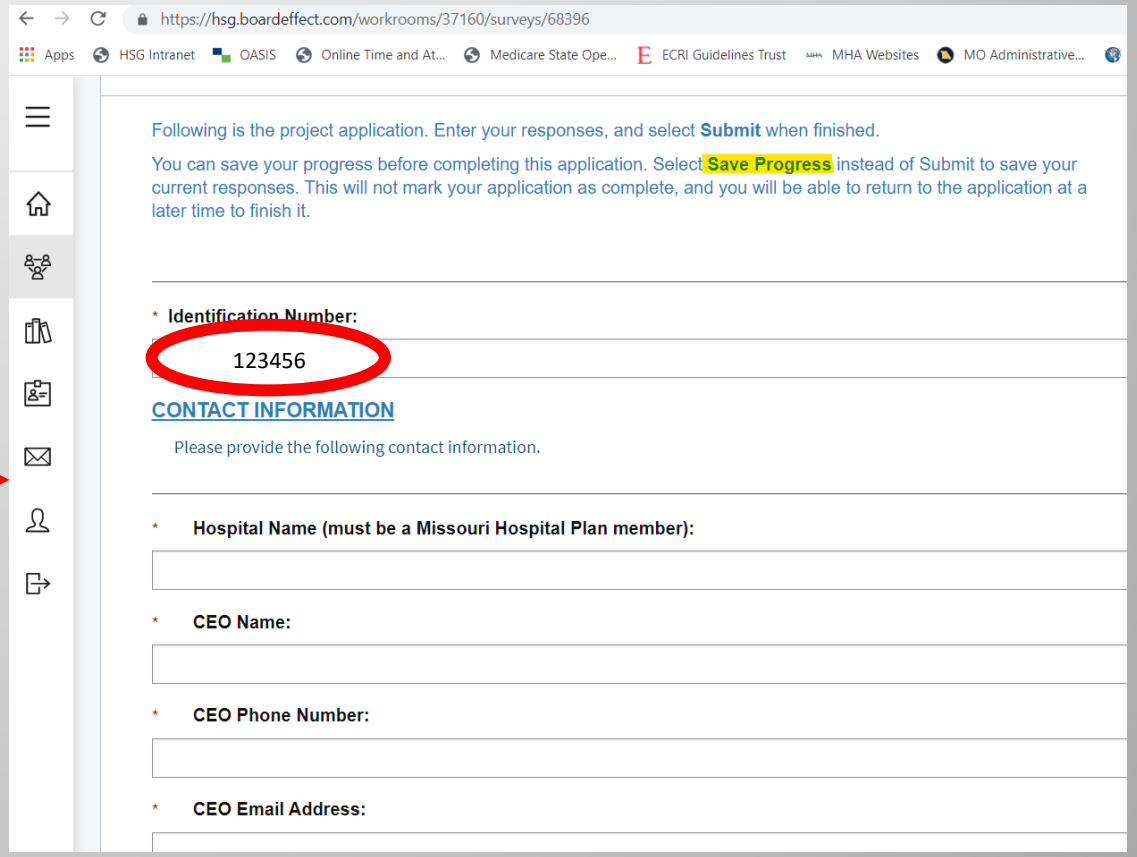
Patient Safety grants will be awarded for projects that improve quality, reduce patient harm and/or improve patient outcomes for Missouri Hospital Plan members.

The program objective is to encourage and support member efforts in developing and implementing innovative patient safety and quality initiatives in a collaborative process with Physician participation. Projects should include Physician participation and collaboration with an aim at reducing or eliminating risk of adverse events and improve patient care.

Funding priority will be given to proposals that are original, evidence-based, and directly aimed at improving patient safety and reducing professional liability claims.

THE PROJECT MUST:

- Develop plans that reduce patient harm while improving patient safety.Use evidence-base practice to improve outcomes.
- Implement and evaluate strategies and tools that improve care.
- Encourage monitoring and sustainability.
- Allow ways to reproduce and share information learned and provide tools for implementation.
- Include Physician participation and include a description of the Physician(s) role.
- Be adaptable for use by other facilities or physician practices.
- Demonstrate sustainability.



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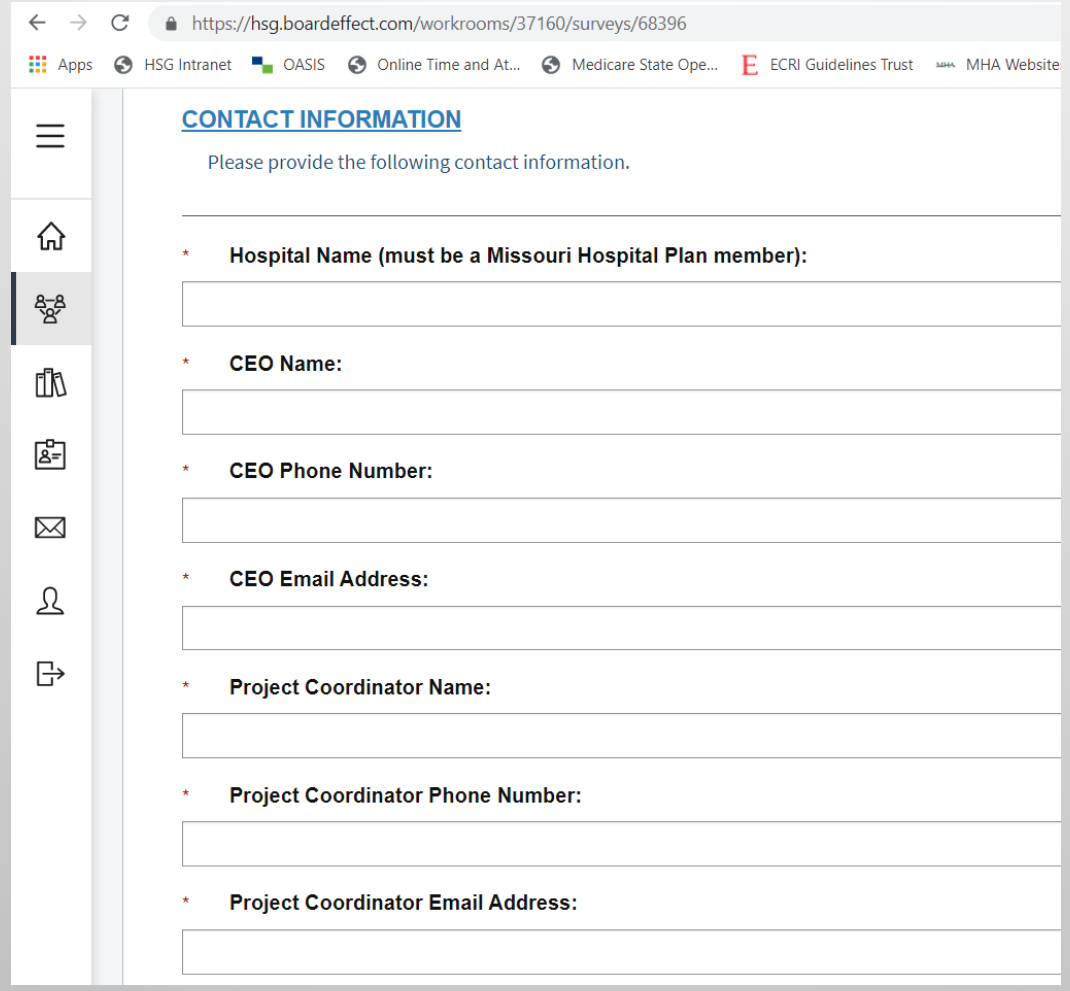
Demographics (Primary Contacts)



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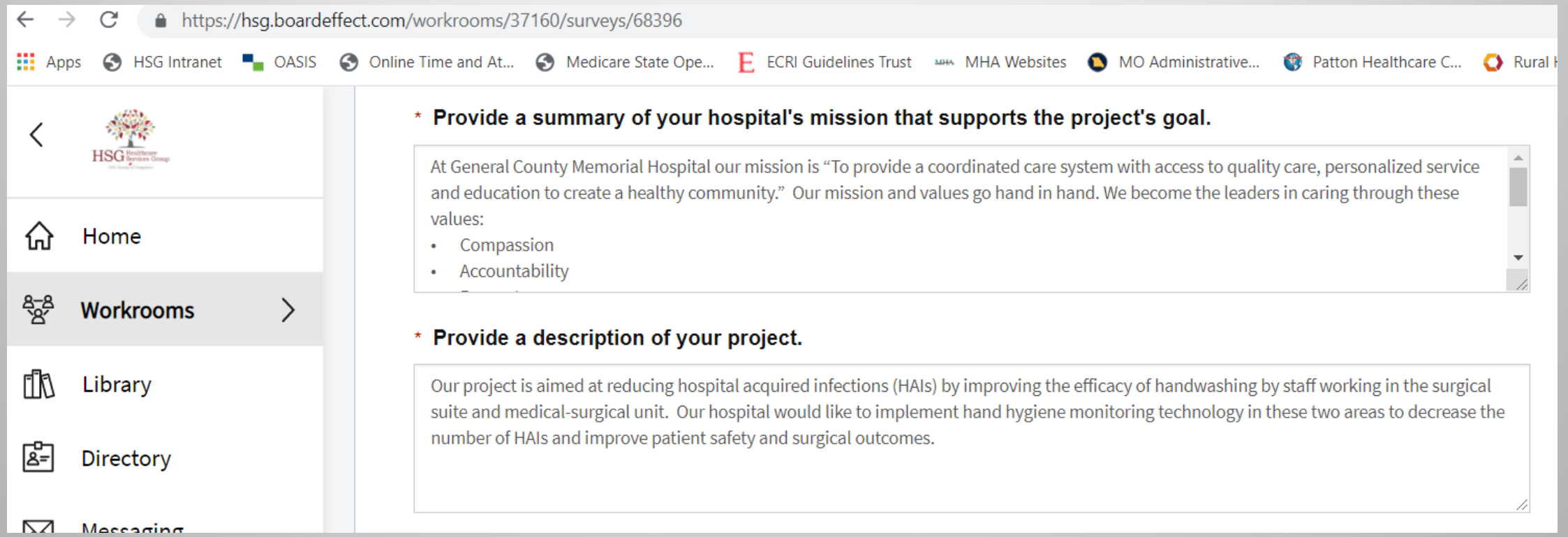
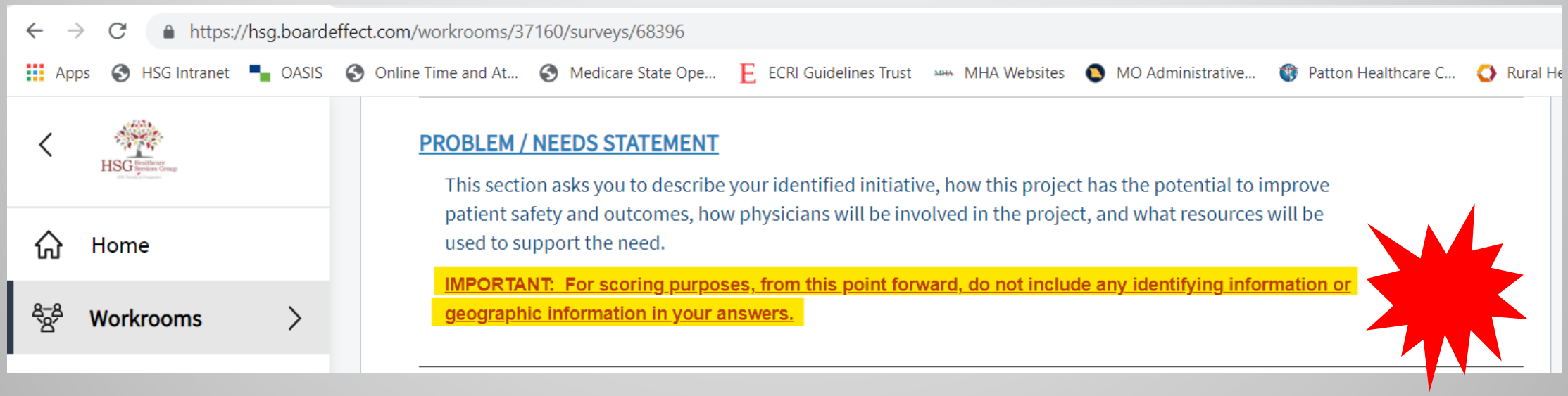
DEMOGRAPHICS



Problem / Needs Statement



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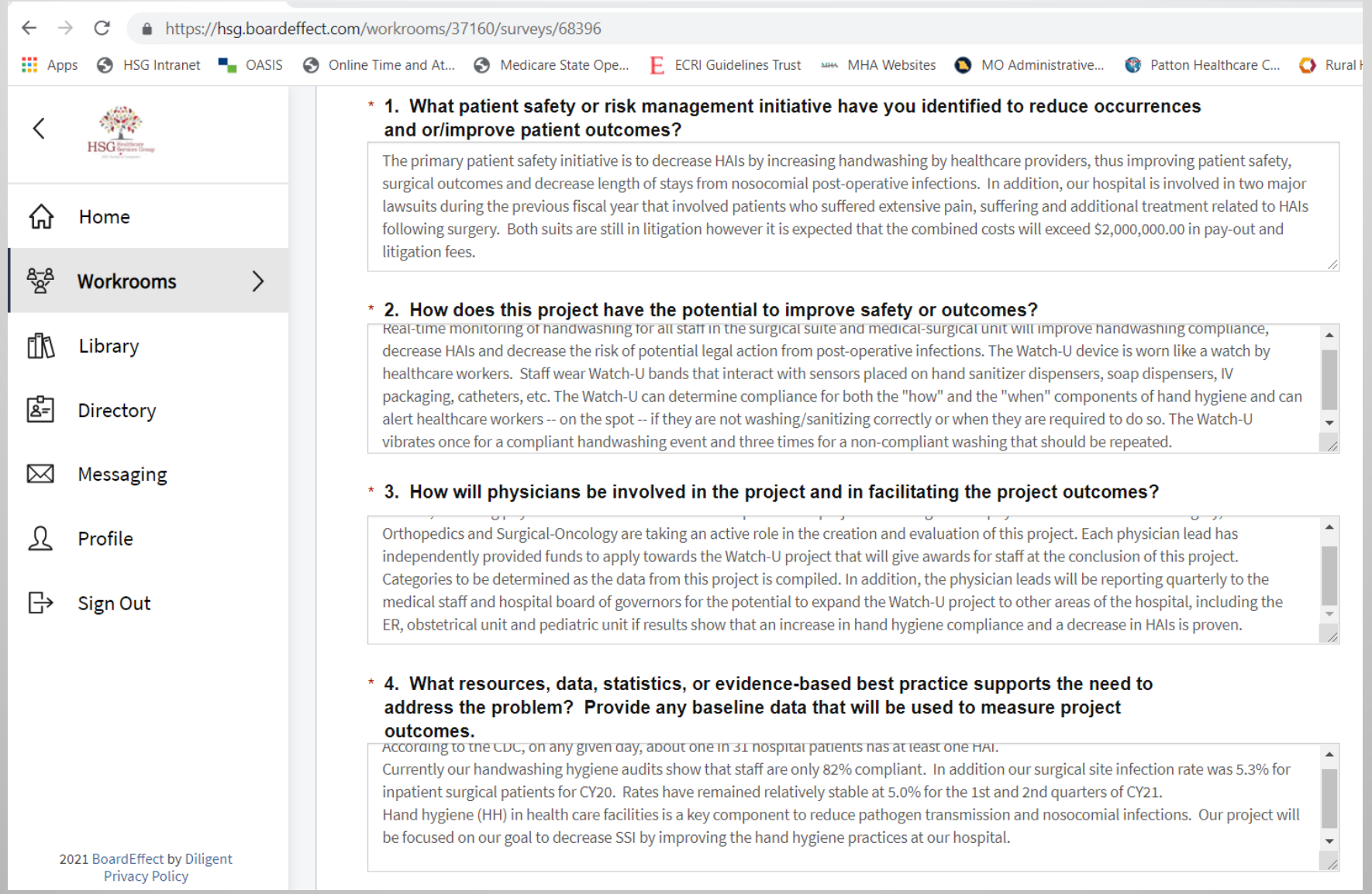

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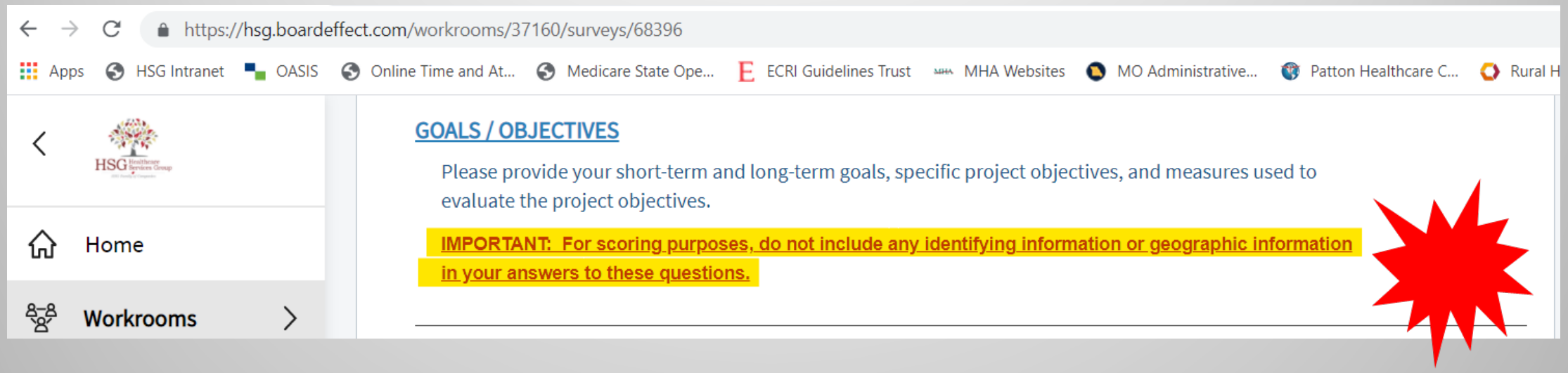
GOALS / OBJECTIVES



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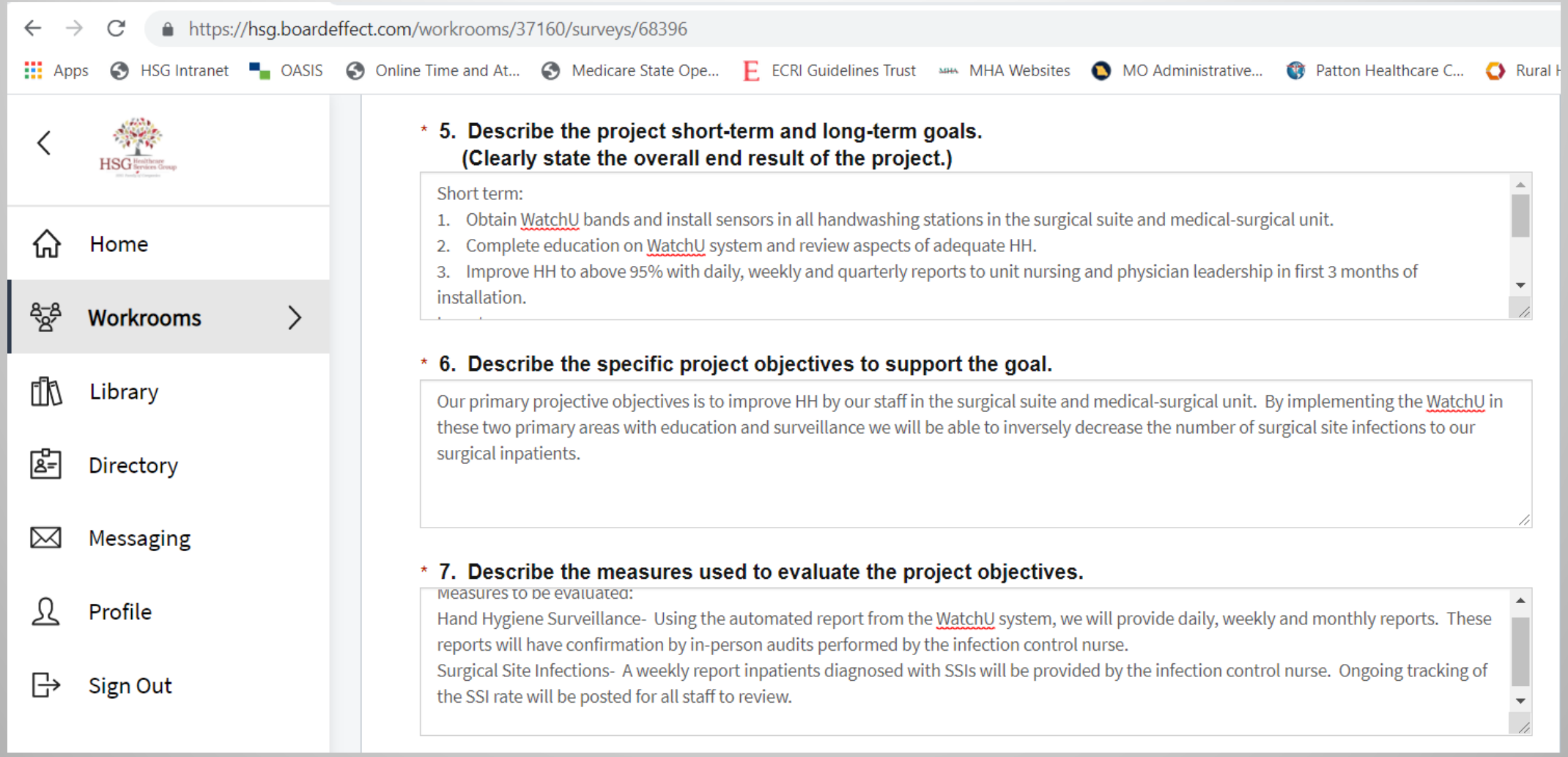
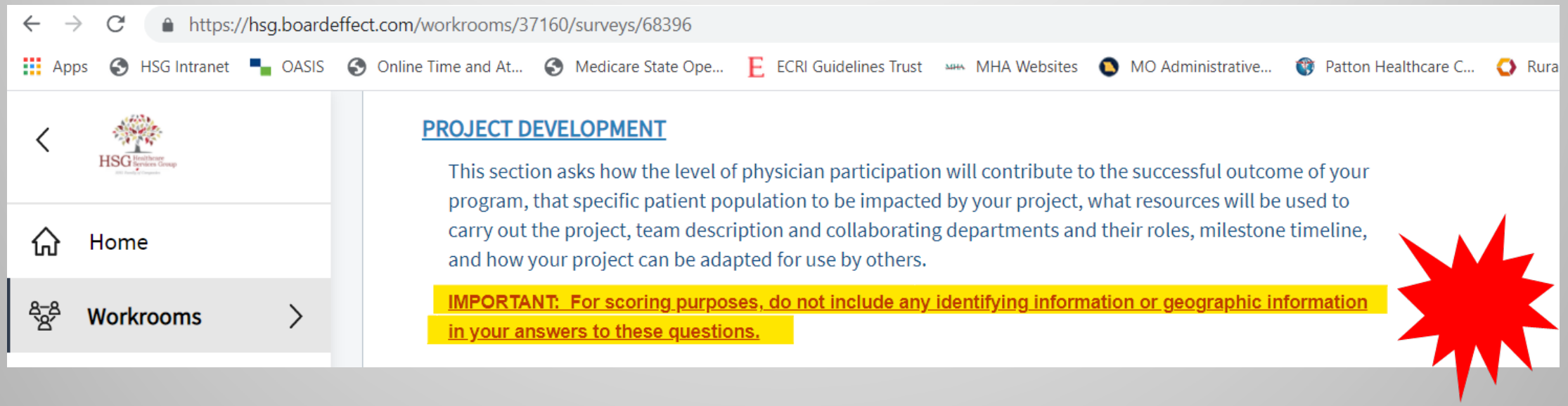
GOALS / OBJECTIVES



PROJECT DEVELOPMENT



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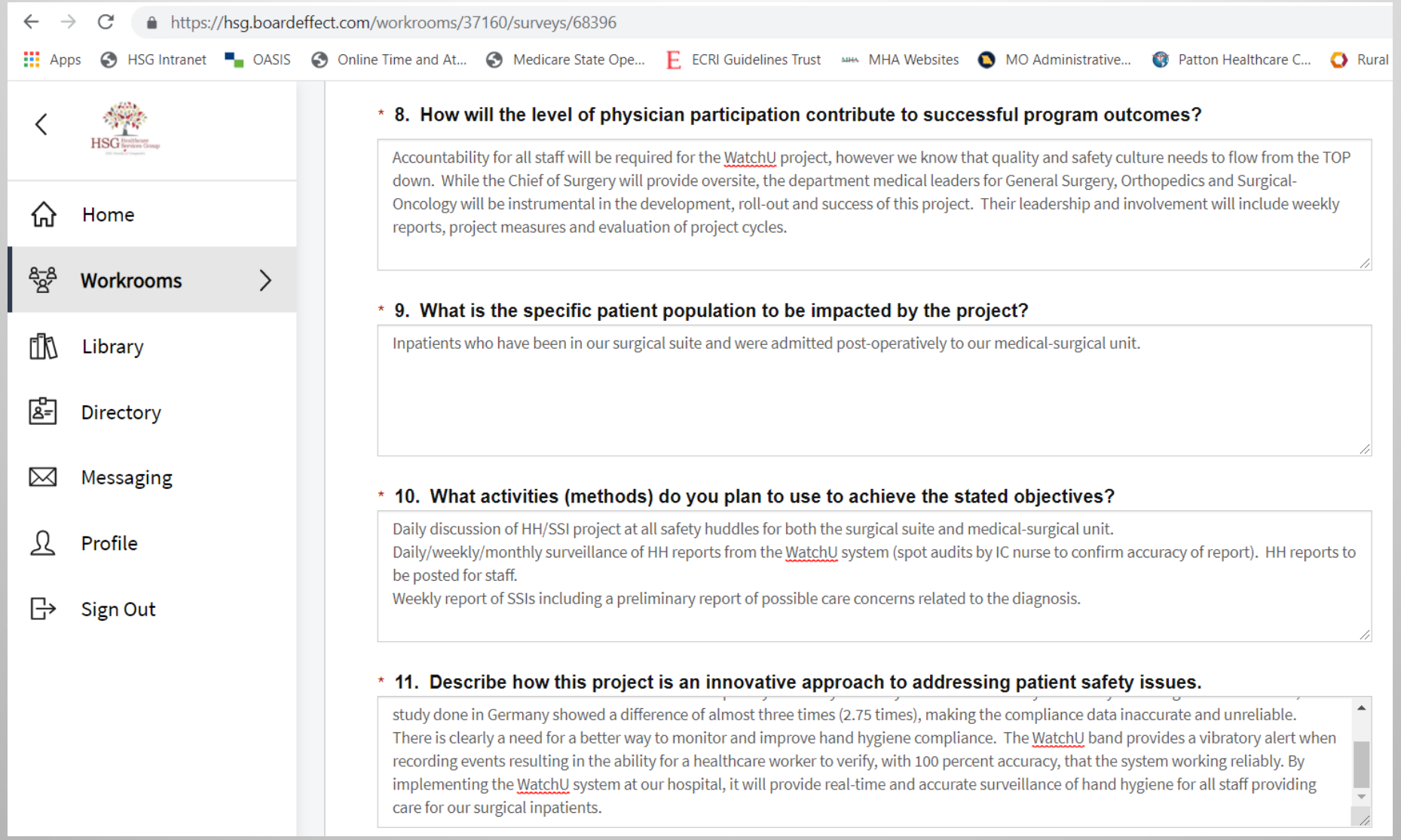

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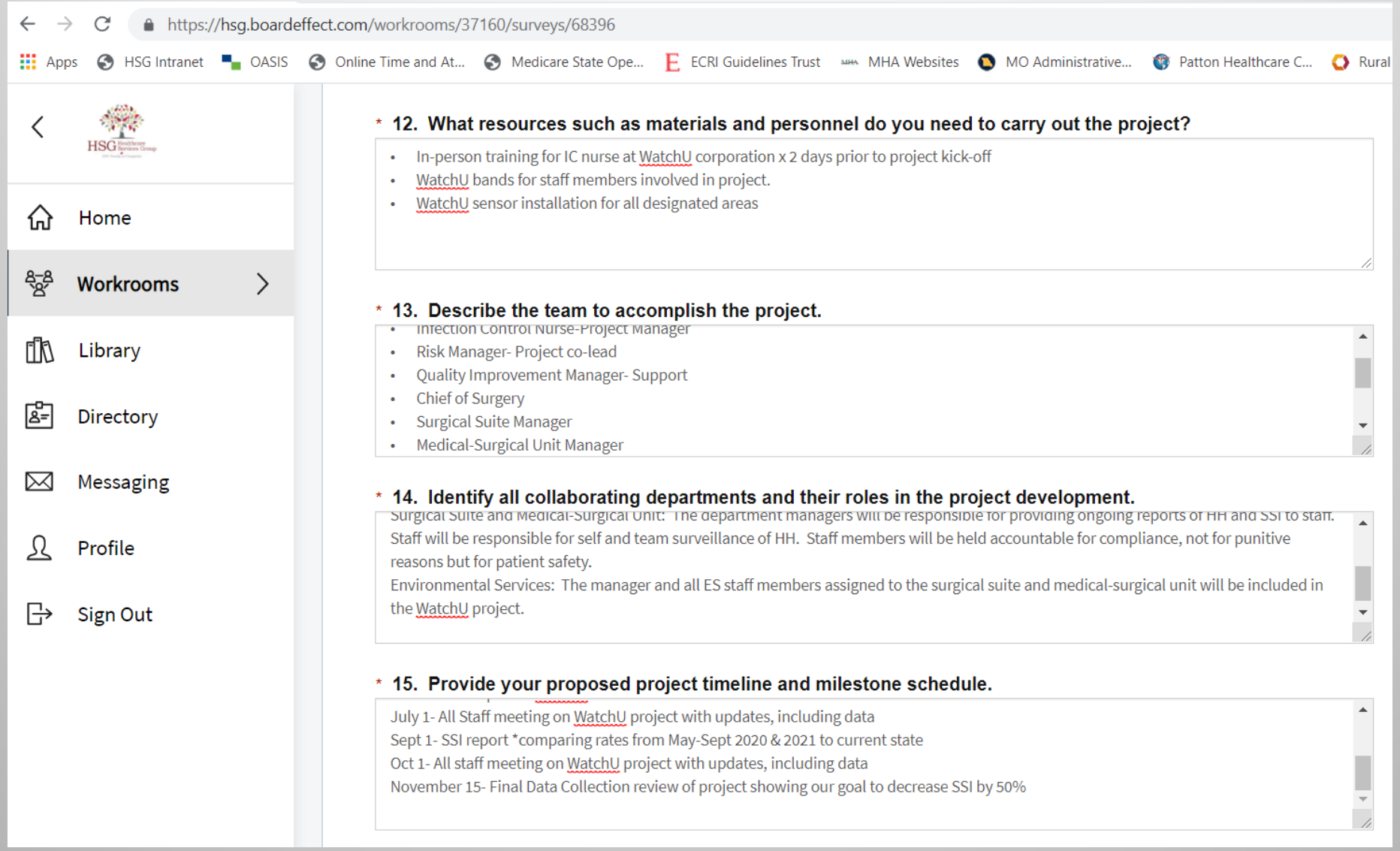

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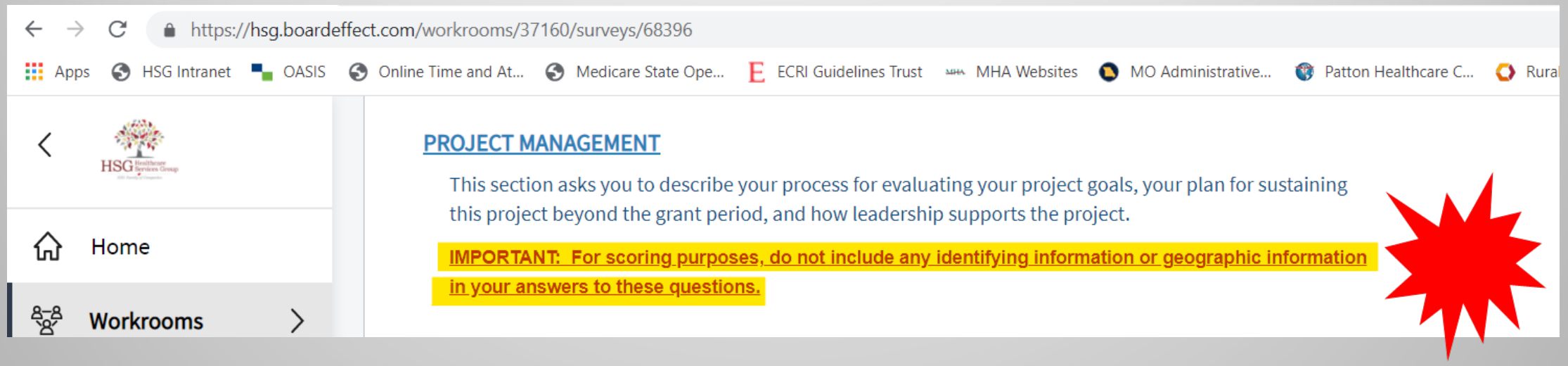
PROJECT MANAGEMENT



SUBMIT!

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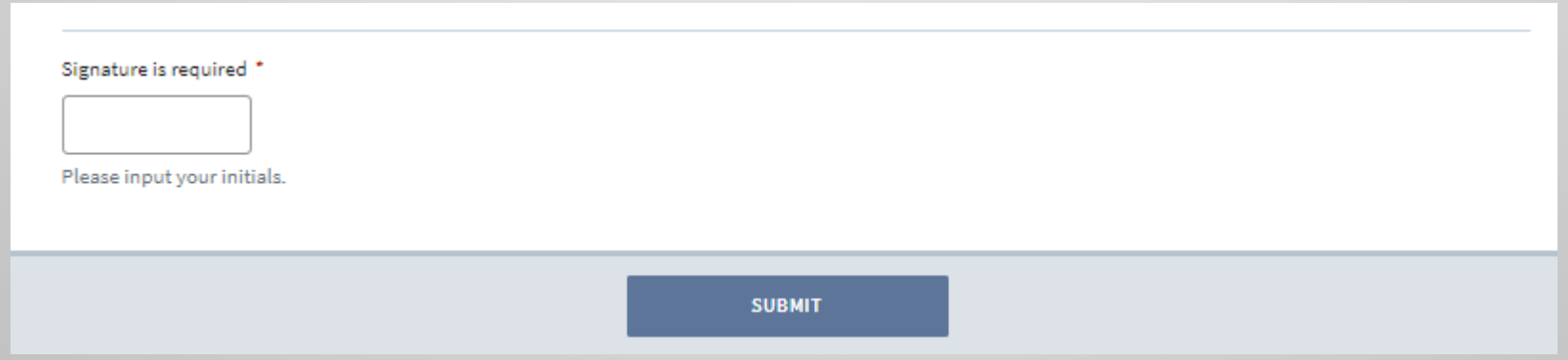

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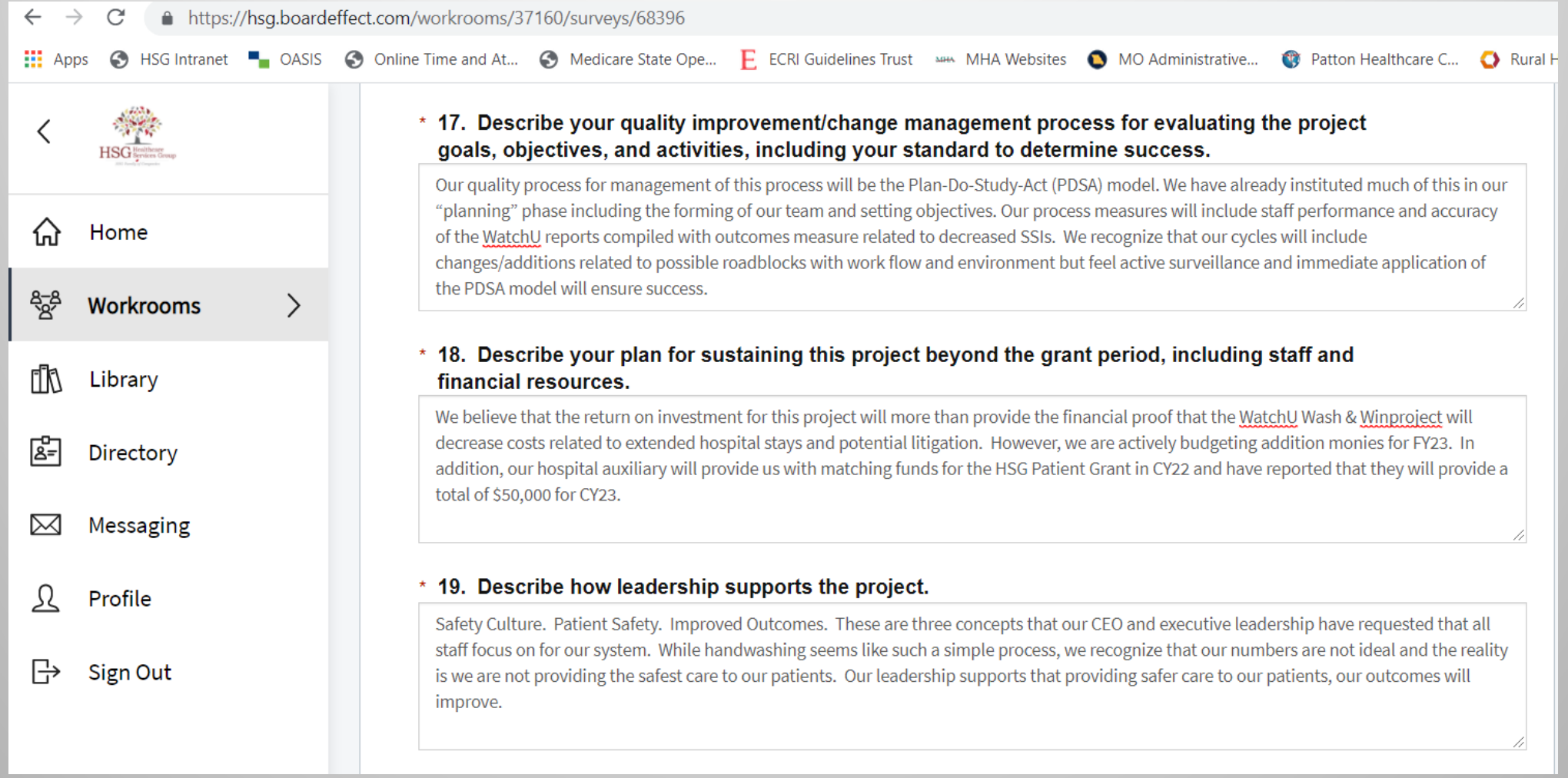

Examples of Potential Focus Areas

- Culture of safety (leadership)
- Patient and family engagement
- Safety of the health care workforce
- Quality improvement projects – improve conditions for patients
  - Specific patient populations and conditions (i.e., diabetes, cardiology, OBGYN, surgery, etc.)
  - Focus on National Patient Safety Goals (NPSGs), Patient Safety Indicators (PSIs) and other recognized health quality concerns in the industry
- Patient assessment
- Management of performance and medical treatment/procedural safety
- Other areas of focus:
  - Emergency Medicine
  - Obstetrics and gynecology
  - Intensive Care Unit
  - Surgery
  - Other high-risk areas

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Contact

Kim Schlup, AIS

Senior Marketing & Communications Coordinator

kschlup@hsg-group.com

573-644-1304

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